

Job Description

Date Opened:	
Date Updated:	February 10, 2022
Title:	A.V. Technology Specialist
Reporting to:	Director of Information Technology
Full/Part time	Full time
Exempt/Non-Exempt	Exempt

The Technology Specialist is responsible for multiple areas related to technology at Discovery Park of America. Those areas are installing, maintaining and upgrading, A/V equipment and other electronic devices, for the day to day operation of Discovery Park of America. That includes events, conferences and rentals. This position is required to have the ability to walk, stand, sit, bend, climb a ladder, work with hands, fingers, lift 75lbs and in different types weather.

Key Responsibilities

- Keep abreast of new trends and best practices in A/V Technology
- Provide sound reinforcement and lighting design for concerts and events
- Provide support for audio/visual presentation for special programming and events during and after normal business hours
- Maintain and troubleshoot special attractions to ensure patron enjoyment
- Sets up, troubleshoots, repair, and maintain computer-based audio-visual solutions including video conferencing, teleconferencing, webcasting, video streaming, video on demand, kiosks, and video displays.
- Sets up, troubleshoots, repair, and maintain electronic and computer based exhibits

Competencies:

- Proficient use of Microsoft Office/Office 365 including but not limited to Word, Excel and PowerPoint, as well as other general office equipment
- Must have strong computing skills and proficiency with Windows, Mac, iOS and android operating systems.
- Ability to troubleshoot, repair, maintain, & install computer equipment, peripherals, & multimedia/audio-visual equipment
- Ability to troubleshoot and repair museum exhibits and maintain all electronic devices.
- Good understanding of A/V equipment.
- Experience in event support, including preparing and setting up portable audio and video equipment for special engagements, live music, conferences, committee meetings, seminars, etc.
- Proficiency working with a variety of tools to perform small construction and repair projects.

- Candidate should be comfortable working from ladders or lifts in elevated positions, both indoors and outdoors.
- Ability to lift over 50 pounds
- Acute attention to detail
- Strong organizational skills with the ability to manage competing responsibilities, prioritize projects and details, and meet deadlines
- Ability to work independently with minimal supervision, as well as a member of a team, with emphasis on collaboration and tact; using sound judgement, initiative, discretion, and professionalism

Preferred Experience:

- AV installation
- Computer/IT Equipment
- Basic AC/DC knowledge
- Ability to read schematics/drawings
- Basic knowledge of TCP/IP

Employee Requirements:

- Valid Driver's License
- Must pass a pre-employment drug screening
- Must submit a background check
- Employee must be willing to work a flexible schedule including nights/weekends as required
- Self-motivated, detail oriented and able to work unsupervised

Discovery Park of America is an equal opportunity employer and drug-free workplace where all are free from harassment and empowered to succeed.

About Discovery Park of America

Discovery Park of America is an impressive, state-of-the art 100,000-square-foot museum sitting on a beautifully landscaped heritage park in Union City, Tennessee. And while the beautiful building has quickly become an iconic masterpiece and a must-see attraction in the region, the real magic takes place every single day as a spirit of creativity and exploration of new ideas is sparked in the children and adults who visit. Offering a variety of programs, exhibits and hands-on activities both inside and out, a visit to Discovery Park enriches the lives of guests and they leave each time having been inspired to See Beyond.

Additionally, the successful candidate will demonstrate a positive attitude, a willingness to learn, a proven commitment to DPA, and a strong desire to succeed.

To apply, [download your application here](#) , fill it out, and email it along with your resume to jobs@discoveryparkofamerica.com, fax to (731) 885-7276 or drop off at the Discovery Park ticket window.



Discovery Park of America Human Resources