



## Job Description

Date Opened:	Nov. 1, 2013
Date Updated:	Feb. 24, 2021
Title:	Housekeeping
Reporting to:	Director of Housekeeping
Full/Part time	Full-time/Part-time
Exempt/Non-Exempt	Non-Exempt

### Description

Reporting to the Director of Housekeeping, the night shift housekeeping employee is responsible for ensuring that all areas assigned to you are clean and completed by the end of your shift. Full-time employees can receive up to 40 hours each week. Part-time employees will stay at 28 hours or below. The night shift hours for full-time employees are from 4:00 p.m. to 12:00 a.m. nightly. Hours for part-time employees are from 4:00 p.m to 9:00 p.m. Must be available to work weekends.

### Duties and Responsibilities

- Maintaining cleanliness in restrooms.
- Restocking restroom supplies Ex. Paper towels, toilet paper, hand soap, and refilling air freshener dispensers.
- Trash removal.
- Sweep and vacuum.
- Glass cleaning.
- Sweeping and mopping.
- Operating floor scrubber, as well as a carpet extractor.
- Restocking of cleaning carts at the end of shift and refilling all cleaning solution bottles.
- Cleaning of outside buildings.

### Qualifications

- Housekeeping experience is a plus but will train.
- Must be able to lift between 10-25lbs.
- Ability to be on your feet for extended periods, including walking and standing.
- Must be able to lift, bend, push, pull, or stretch to perform certain tasks.
- Ability to clean outside in extreme weather conditions. (Hot, Cold, Rain)

### Key Skill Areas

- Work as a team.
- Thoroughness
- Time Management



Discovery Park of America Human Resources

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Additionally, the successful candidate will demonstrate a positive attitude, a willingness to learn, a proven commitment to DPA and a strong desire to succeed.

To apply fill out the job application on our website and email your resume to [jobs@discoveryparkofamerica.com](mailto:jobs@discoveryparkofamerica.com), fax to (731) 885-7276 or drop off at the Discovery Park ticket window.